

FUTURE PROBLEM SOLVING PROGRAM COMMUNITY PROBLEM SOLVING

PROJECT EVALUATION – FOR COACHES

Trained evaluators comprised of educators, business and industry leaders, and other professionals review community problem solving projects. Qualitative and quantitative feedback is returned on all submitted work. Projects are evaluated on criteria examining the description of the problem and proposed solution(s), the implementation and results of the action plan, and the supporting information provided.

The six-page report should be single-spaced, in the equivalent of Times, 12-point font or larger, with no less than 1/2 inch margins all around. The addendum may be up to six additional pages. The addendum should reflect the focus of the project and document the information contained in the six-page report. Refer to *CmPS Final Report Guidelines* for more detailed information.

Projects are evaluated using the following criteria:

Part I: Project Overview (Explanation of the Problem Solving Process)

Part I is expected to reflect an understanding of the problem solving process. It should describe the intent of the project, how the team determined the need area, why this is an area of concern, how it impacts the community, and why this is a significant issue to the community and to the team.

- A. The Area of Concern
Significance, Completeness, Clarity
- B. Challenges Identified
Flexibility, Insight, Clarity
- C. Underlying Problem
Relevance to the Area of Concern, Focus, Clarity of Desired Outcomes
- D. Alternative Solution Ideas
Relevance to the Underlying Problem, Flexibility, Clarity
- E. Intended Plan of Action
Relevance to the Underlying Problem, Potential Impact on the Area of Concern, Working Timeline

Part II: Implementation of the Plan of Action (Description of actions taken)

This part of the CmPS process reflects the actual work of the team once implementation of the plan has begun. The team should demonstrate good organization, in-depth planning, and results consistent with the proposed action plan.

- A. Actions and Outcomes to Date (once implementation has begun)
Progress Made, Successful Implementation/Adaptation of Plan, Evidence of Effort
- B. Organization
Clarity, Systematic Approach to Tasks, Involvement of Participant
- C. Resource Identification and Utilization
Thoroughness, Flexibility, Evidence of Outreach

Part III: Supporting Documentation — Addendum

The information included in the addendum (a mini scrapbook) should reflect what the team deems as significant to the project. The addendum should document the work the team has done and depict the thrust of the project. The information may be reduced in size to fit as much supporting documentation on the 6 pages as can be read by the judges. (For teams attending

the International Conference (IC), the addendum pages are sent with the six-page report to the IC judges. The six-page report and addendum comprise the material evaluated in the preliminary round of scoring for IC.)

- Addendum pages
Clarity, Completeness, Creativity

Part IV: Project Outcomes

- A. Accomplishments
Achievement of Goals, Effectiveness of Problem Solving, Impact on Area of Concern & UP
- B. Reflection on Project Outcomes
Completeness, Thoughtfulness, Accuracy
- D. Scope of the Project
Community Impact, Community Involvement, Resolution of Area of Concern & UP

Part V: Supporting Information (Scrapbook, Presentation, Display, Interview)

The information in the scrapbook should verify and document the claims made by the team in the six-page report. Evaluators should score the supporting materials to determine the validity of the project. The actual impact of the project on the community should be assessed as well as the community involvement. The project's importance is in its value to the community and the legacy left by the project. Teams are encouraged to seek media coverage and contacts.

- A. Scrapbook/Portfolio
Clarity & Organization, Completeness, Creativity

International Conference Criteria

NOTE: For those teams participating in the International Conference, Sections IV and V are scored on-site. A video or slide presentation, display, and interview are required as part of the on-site scoring. (See below)

Part IV: Supporting Information — International Conference On-site Scoring

Teams participating in the International Conference are required to bring a 3-5 minute video overview or computer slide presentation of their project. They must also create a display highlighting the important aspects of the project and use a backboard supplied by FPSP. Each team participates in a 30-minute interview as part of the on-site scoring.

- B. Visual Media Presentation (3-5 minute videotape or 3-5 minute computer slide presentation)
Relevance, Clarity, Completeness
- C. Display (team must use the display board provided by FPSP at IC)
Relevance of Materials, Clarity of Communication, Visual Appeal
- D. Interview (30-minute personal interview with student team members, no coaches)
Clarity of Responses, Depth of Responses, Evidence of Passion & Project Ownership